

## PART 3: APPENDIX

### 3.0 How the STAR national office can help you campaign

#### The STAR National Office can provide the following:

- A disc with various versions of the STAR logo. The logo can also be emailed to you on request.
- Ideas! We're always happy to talk through your plans and offer suggestions!
- Help in writing press releases or drafting an article or letter for the press.
- Information on the local and student media in your area.
- Background information about STAR or current STAR statistics for use in your press releases.
- Links: with national refugee organisations, the national network of STAR groups and young people and with the Refugee Council Press Office. If you need specialist advice, the STAR National Office can put you in touch with an expert!
- Training for your group on campaigning. Please see the STARting Out Guide for more details of training available.
- Copies of the STAR National Media Guidelines. If you are approached by the press, you are strongly advised to get advice from the STAR National Office.

### 3.1 Jargon Buster

**Early Day Motion (EDM)** - The name for when an MP gives notice of a motion for which no date has been set to debate. EDMs are very rarely debated, but it's a good way for your MP's opinion on the subject to be recorded. Your MP can also use an EDM to gauge levels of support for an issue amongst other MPs and to raise awareness. MPs also find EDMs useful for local press releases. See <http://www.parliament.uk/documents/upload/p03.pdf> for more information.

**MP surgeries** – A set opportunity for you to meet your MP to raise any issues or concerns that you have. Most MPs hold surgeries at least once a month, details of which you can find out from their websites or offices. Some MPs operate an advance bookings policy. Others you can just turn up to on a 'first come, first served basis', so it is best to check before hand and, if necessary arrange to meet another time.

**NUS AGM** - Held every March and every Student's Union that is affiliated to NUS has the opportunity to send a delegation to the event. It is at NUS AGM that all the policies, practices, priorities and campaigns – some of which come to the meeting as motions submitted by SUs - are agreed or amended for the coming year.

**Refugee Community Organisations** – Organisations run for and by refugees which may provide practical support, advice to other refugees. RCOs are often defined by the ethnic group they work with or their geographic location. There may be RCOs who only work with Congolese women from Hull, for example.

**Regional Refugee Fora** – representatives from support organisations, RCOs, the local council and others who meet regularly to update each other on developments in refugee issues in their region. often there is a theme to the fora. For example, housing. But they may be broader than that and open to anyone interested and campaigning on refugee issues.

**Union Executive Committee** - Normally made up of a number of elected posts, your executive committee will consist of a number of sabbatical officers, usually ex or current students who are elected by students to represent them within the SU. Committees vary but will most likely include – among others - a societies sabbatical officer (although sometimes responsibility for societies is combined with sports as well) or a society and ethics officer.