

Affiliation Agreement (Appendix A)



STAR groups get:

- ★ to use the STAR name and logo
- ★ free materials to promote your group and refugees, e.g. banners, books, leaflets
- ★ free training on running STAR activities including committee training
- ★ assistance, direction and advice on volunteering and campaigning with refugees from the experienced national team
- ★ the opportunity to join with other students to campaign nationally for refugees
- ★ a say in the direction of STAR including a vote at the Annual General Meeting (AGM)
- ★ to promote your group on the STAR website
- ★ discounts for the National Conference in November and on STAR merchandise

STAR groups are required to:

- ★ call the society “[University Name] STAR (Student Action for Refugees)”
- ★ use the STAR name only for activities within STAR’s core objectives:
 - ✓ Promoting positive images of refugees in the UK
 - ✓ Volunteering to support refugees through established local organisations which will ensure the safety and effectiveness of the volunteering
 - ✓ Campaigning for improved conditions for refugees in the UK
- ★ keep the national team up-to-date about your plans and achievements
- ★ submit contact details for your committee members at the beginning of the academic year and update us on any changes
- ★ notify the national team if you are working with the media or applying for external funding
- ★ use STAR’s charity number only when fundraising for the STAR national charity



I confirm that I have read and agree to the Affiliation Agreement on behalf of
STAR

Signature 1: Chair / President

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|--------------------|
| Print name: |
| Signature: |
| Date: |

Signature 2: Committee Member

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|--------------------|
| Print name: |
| Signature: |
| Date: |

Please sign and return to: **STAR, Oxford House, Derbyshire Street, Bethnal Green, London E2 6HG**

Please also keep one copy for your group and submit one to your Students’ Union Societies Officer.

If you have any queries please call James Fisher (Network Co-ordinator) on 020 7729 8880 ext.205.

Annual General Meetings (Appendix B)

All STAR groups have one vote at STAR's Annual General Meeting (AGM). The AGM will be held at the STAR national conference. The information below will tell you everything you need to know.

What is an AGM?

- An Annual General Meeting is a formal meeting which is held once a year.
- Holding an AGM is a legal requirement
- The AGM will act as a review of the year and deal with issues such as the election of Trustees and reviewing the annual accounts
- It is a great opportunity to meet, put questions to and elect the Board of Trustees who are responsible for the management of STAR as a national charity
- Most importantly, the AGM is also a chance for the Trustees to say thank you to members for their hard work and to update members on the strategic direction STAR is taking

Who can vote at the AGM?

- Every Trustee and every STAR group has one vote at the AGM. The Chair of each STAR group or a designated representative of the STAR group committee (in the absence of a group's chairperson) has one vote. You need to be affiliated to the group to do this.
- For the meeting to count we need a quorum of members (10) entitled to vote present – your vote is important so please do come along!
- All delegates at the STAR conference can attend the AGM.
- James Osborne, the Secretary of the Board will record who attends and minute the AGM.
- Those eligible to vote will be able to meet the Trustees and check that they are clear on the voting procedure and any other questions they may have at 5pm on Saturday 15th (just before the party).

Papers to be circulated in advance and available on the day

There are several useful documents which will be circulated in advance and will also be available on the day: For example:

- The annual accounts summarising STAR's incomings and outgoings over the past year
- An annual report outlining the activity STAR has undertaken over the past year

What do the Board of Trustees do?

Trustees are responsible for the effective and efficient governance of STAR as a national registered charity.

- Trustees are the trustees of STAR as a charity and company and are legally responsible for STAR's actions and funds.
- Responsibilities include setting the aims and objectives of the charity and translating these into a business plan, maintaining an oversight of STAR's funds and managing STAR's Chief Executive.
- Being a Trustee is a voluntary, unpaid role

Model Press Release (Appendix C)



Note to Picture Editors: photo call, 4:00pm
Mock Casino, wheel of fortune with stewards in black tie.

Venue: St Stephen's Entrance, Houses of Parliament, SW1 OAA

Date of event: Tuesday 25th May 2006, 3:00 – 5:00 pm

Details: Name, Job Title. STAR Office: 020 7820 3006
Home: 020 *** **** Email info@star-network.org.uk Mobile: 04325 *** ****

Students spin the wheel of fortune!

On Tuesday 25th May between 3:00 – 5:00pm, University of London students from “STAR” (Student Action for Refugees) will be running a mock casino with a “Wheel of Fortune” outside the St Stephen's Entrance to the Houses of Parliament. This is taking place as part of the **Lobby of Parliament to oppose the Immigration and Asylum Bill**.

Part of the group's awareness raising activities about the plight of refugees and asylum seekers in the UK, students from STAR aim to let the public know what the reality of this Bill will be for people seeking refuge in this country.

The colourful “Wheel of Fortune”, with STAR members drumming up custom for their “**Asylum Casino**”, represents the lottery that people fleeing persecution will face under the new legislation. The game cards people receive, depending on where the wheel stops, each have examples of the extreme difficulties and poverty people will face when these proposals come into effect. There will be free gingerbread people to give out to passers-by who will be spinning the wheel and taking their chance on fortune, much as asylum seekers will have to do under the new Bill's plans.

The **Coalition for Asylum and Immigration Rights** (CAIR) has been coordinating opposition to the Immigration and Asylum Bill and has called this **lobby of Parliament** seeking to influence the final House of Commons debate. Running along side this is a **public meeting**, in The Grand Committee Room, with speakers including Diane Abbott MP and the President of the National Union of Students, along with representatives from The Refugee Council.

****Named** spokesperson for STAR said:** “This is a major piece of legislation that contains a number of elements of grave concern. In particular the virtually cashless system of support, which will be much more costly and cumbersome to administer than a return to benefits, will cause more havoc and suffering for people who have already been through a great deal.”

***Name*, National Assembly Against Racism, said:** “The voucher system and dispersing asylum seekers all over the country will create a socially excluded group who will become the targets of racists, neo-Nazis and xenophobes. The government's own analysis is that social exclusion leads to racism, violence and crime, yet it proposes to place an extremely vulnerable group of people in just this position. We oppose this bill utterly.”

STAR (Student Action for Refugees) is the national network of student groups working to improve the lives of refugees in the UK.

Details: Tel: 020 8908 7036

Home: 020 *** ****

Mobile: 04325 *** ****

www.star-network.org.uk

Resources (Appendix D)

Materials

Here is a list of STAR materials available on request from the STAR national office.

★ Leaflets

- Overview of STAR network, how to get involved and what you can do.
- (blue and orange, glossy A4 sheet folded into 3)

★ Annual Review 08-09

- Outline of main STAR activities with group case studies, includes map of groups with summary of 08-09 work.
- (sky blue, A5 folds out into A2 poster)

★ Banners

- STAR logo and website.
- (White PVC, 1m x 0.8m)

★ Stickers

- Two styles: multi-coloured Union Jack and STAR graphic.
- (round, glossy, 3cm)

★ Beer mats

- Three styles: STAR logo front with refugee fact on back x 2 and multi-coloured Union Jack.
- (Beer mat shape and size!)

★ Balloons

- STAR logo on blue and orange.

Useful Organisations

Amnesty International

www.amnesty.org.uk

Asylum Aid

www.asylumaid.org.uk

Campaigns and lobbies for refugee & asylum rights, can provide legal advice

Bail for Immigration Detainees (BID)

www.biduk.org/

An independent charity that exists to challenge immigration detention in the UK.

British Red Cross

www.redcross.org.uk

Provide family tracing services and orientation programmes across the UK

The Children's Society

www.childrenssociety.org.uk/

Currently campaigning to end the detention of children for immigration purposes.

Council for Assisting Refugee Academics (CARA)

www.academic-refugees.org/

Immigration Advisory Service (IAS)

www.iasuk.org

Provider of advice and representation on immigration, asylum and nationality law.

Immigration Law Practitioners' Association (ILPA)

www.ilpa.org.uk/

Information Centre for Asylum and Refugees (ICAR)

www.icar.org.uk/

Joint Council for the Welfare of Immigrants (JCWI)

www.jcwi.org.uk/

Campaigns for justice in immigration and asylum law and policy.

Medical Foundation for the Care of Victims of Torture

www.torturecare.org.uk

Provide support and treatment for victims of torture nationwide

Migrant Helpline

www.migranthehelpline.org.uk/

One of five agencies funded by Home Office to assist refugees and asylum seekers.

National Coalition of Anti Deportation Campaigns (NCADC)

www.ncadc.org.uk

A network linking campaigns against individual deportation cases.

Refugee Action

www.refugee-action.org.uk

www.star-network.org.uk

Support and advice for refugees and asylum seekers.

Refugee Council

www.refugeecouncil.org.uk

Support and advice for refugees and asylum seekers.

Refugee and Migrant Justice

www.refugee-legal-centre.org.uk/

Lawyers defending human rights (formerly 'Refugee Legal Centre').

Still Human Still Here

stillhumanstillhere.wordpress.com/

Campaign to end the destitution of refused asylum seekers.

UNHCR in UK

www.unhcr.org.uk/

The UN Refugee Agency.