



Communications Volunteer

STAR (Student Action for Refugees)

Would you like to use your communication skills to improve the lives of refugees in the UK? Then this volunteering role could be for you!

- Role:** Communications Volunteer
- Where:** STAR National Office at Bethnal Green, London
- Time:** 1-2 days per week for minimum of 3 months (flexible but within office hours, Mon–Fri between 10am-6pm)
- Role Outline:** You will support the national team by writing and editing content for web pages and social media and helping to produce campaign materials.
- Who we are:** STAR is the national network of student groups working to improve the lives of refugees in the UK by promoting positive images of refugees, volunteering for local refugee projects, and campaigning for better conditions for refugees. The STAR national team works with groups to provide training, resources and advice to enable the network to achieve the maximum possible impact for refugees.

Main Tasks:

- Write content for the STAR website, including news articles about the STAR network and refugees e.g. through interviews with STAR members, supporters and partner organisations
- Ensure the website is consistent and up to date
- Keep the student network up to date on policy, campaigns and events
- Assisting with producing campaign materials
- Assist with managing STAR's social media
- Provide general office-based assistance for these and other STAR activities and projects

What skills and experience do you need?

Essential

- Understanding of the issues faced by refugees and asylum seekers in the UK
- Experience of writing for websites, newspapers, journals, newsletters, or other publications in a professional or voluntary capacity
- Commitment to the aims of STAR
- Excellent written and verbal communication skills
- Good Microsoft Office skills
- Good planning and organisational skills with an ability to meet deadlines
- Ability to use own initiative to complete tasks independently
- Research skills and ability to summarise and collate information
- Familiarity with a variety of social media
- Reliable and flexible approach to role

Desirable

- Experience of editing publications in a professional or voluntary capacity

To apply

Please download the application form from the STAR website: http://www.star-network.org.uk/index.php/about/volunteering_opportunities

Send completed forms to Emily at volunteering@star-network.org.uk.

If you would like more information please contact Emily for a chat on 0207 229 8880 (ext 206) or at volunteering@star-network.org.uk.

Notes: You will be fully supported in your role and we will reimburse expenses in line with our volunteering policy.